

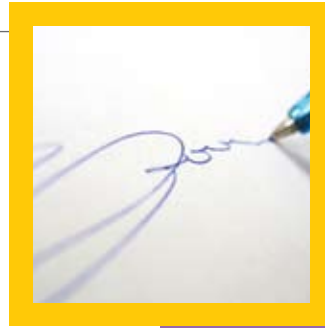


Organize. Automate. Retrieve. Streamline. Collaborate. Coordinate. Decide. Communicate. Unify. Alert. Promote. Enhance. Solidify. Maximize. Archive. Store. Assign.

As a Skoolee™ Administrator, you are the back office champion and overseer of your school management system. You make transparent the efforts of your management, principals, and teachers.

You facilitate seamless and smooth communication among the management, teachers, staff, students, parents, and alumni.

Practical and easy to use, Skoolee™ was created specifically to meet the unique needs of multilingual schools in the Middle East and North Africa.



"The achievements of an organization are the results of the combined effort of each individual."

Vince Lombardi

■ General Structure

- Delineate information structure within your school's system, such as degree program(s), academic year, terms, grade levels, languages, period, sections & more
- Organize division names, schedules & periods
- Segment each grade by section, by course schedule, by rooms & by students
- Identify subjects; courses by grade, by books, by grade sections, and by teachers; and course composite
- Set each teacher by course schedule, by course grid
- Upload & manage staff, student, parent, guardian, alumnus & friend data

■ Templates & Menus

- Set up efficient templates to use for staff and student conduct, daily work, report cards & grade conversions
- Manage all menus within Skoolee™

■ Communication

- Manage alerts for the school community by users, by grade, by division
- Manage chat, feature stories, news items, newsletters, quotes, trivia, fast votes & other dynamic information



■ **Registration**

- Manage student registration for classes & extra-curricular activities
- Publish fee statements

■ **Data Replication**

- Easily replicate grade sections & staff roles from one school year to the next

■ **Analytics**

- Run & analyze data for student grades
- Create balance reports
- Alert administration & parents to payment due dates

■ **Library**

- Maintain library holdings
- Maintain library transactions: check-ins, outs & due dates

■ **School Infirmary**

- Maintain medical histories of students & staff
- Update medical reports of students & staff

■ **School Grounds & Services**

- Delineate buildings, labs, playgrounds & rooms
- Identify bus routes, towns & zones, as well as drivers & monitors

"I don't think anybody anywhere can talk about the future of their people or of an organization without talking about education.

Whoever controls the education of our children controls our future."

Wilma Mankiller

